

TOWN OF WINDHAM
Invitation to Bid

Paving Projects

The Town of Windham is currently inviting bids from qualified asphalt paving companies, acting singularly or in consortium, for **road paving projects in the Town of Windham**. The Town is looking for a single turnkey bid proposal. If additional subcontractors are to be used, references and insurances must be provided for them. All work over thirty-five thousand dollars (\$35,000) in total must include a one (1) year performance bond supplied prior to start of work.

Specifications may be obtained at the Administrative Offices, 4 North Lowell Road, Windham, NH, or online at WindhamNH.gov. Bids are due **no later than June 1, 2018 at 2:00 p.m.**, and will be awarded by the Board of Selectmen at their next regularly scheduled meeting. Bidders are requested to have a representative present at said Board of Selectmen's meeting, if possible.

The Town reserves the right to reject any and all bids, to award bids in whole or in part, waive technicalities or formalities, and to accept any bid deemed to be in the best interest of the Town of Windham.

BID SPECIFICATIONS

PAVING PROJECTS

SECTION I: GENERAL REQUIREMENTS:

- A) Bids for the paving projects must be submitted to the Highway Agent, Town of Windham, NH, 4 North Lowell Road, Windham, NH 03087, and NO LATER THAN 2:00 p.m. on June 1, 2018. Bids are to be submitted in a sealed envelope, clearly marked ***Paving Projects***. A bidder may attach any explanatory materials, brochures, or other documents, which it may feel of use in the presentation of its bid.

Bids will be publicly opened and read at this time by the Town Administrator or designee, and will be publicly awarded at the next regularly scheduled Board of Selectmen meeting.

The Town will not be responsible for late mail deliveries and no bid will be accepted if received after the time stipulated above. Faxed or emailed bids will not be accepted. Any unopened bids will be returned to the vendor. All inquiries or correspondence regarding the bid documents shall be directed to:

Town of Windham
Jack McCartney, Highway Agent
4 North Lowell Road
Windham, NH 03087
603-765-5367

The Town's Tax Exempt number is #026003494.

- B) All bids shall be valid for at least one hundred and twenty (120) days from the due date. No bid may be withdrawn prior to one hundred and twenty (120) days from the due date. The Town may request additional information after the bid opening.
- C) The Town is seeking a single turnkey bid. However, the Town will accept separate contracts for individual phases under these specifications, if one company agrees to oversee and accept the responsibility to implement the whole system and provide corrections for any defective areas within the scope of work that are not completed to a reasonably agreed upon condition.
- D) Vendors may submit multiple bids. Each bid will be evaluated separately.
- E) The Town of Windham reserves the right to reject any and all bids, either in whole or in part; to waive any defects, formalities and/or irregularities in bid responses; to accept substitutions or exceptions to these requirements; to negotiate with the successful vendor; and to otherwise act as shall be determined by the Board of Selectmen to be in the best interest of the Town.

SECTION II: EVALUATION PROCESS:

The evaluation process will include each bid being reviewed by the Highway Agent and/or Town Administrator, whose final recommendation(s) will be submitted to the full Board of Selectmen for their approval.

Vendors' bids will be evaluated against specifications as presented in this document. No award will be made to any vendor who can not satisfy the Board of Selectmen that they have sufficient ability and experience in this class of work and sufficient capital and plan to enable them to prosecute and complete delivery of the services successfully within the time frame defined herein. Each Board's respective decision or judgment on these matters shall be final, conclusive, and binding.

SECTION III: SCOPE OF WORK:

Work will consist of reclaiming existing pavements to a depth of eight inches minimum. Then regrading roadbed to attain a crown of 2.5% or .25 inches per foot. Prior to start of reclaiming excess shoulder materials should be removed where at or higher than existing pavements to accommodate grading work and the adding of loam upon completion of paving. After reclaiming roadbed should be watered and compacted to 95% compaction which the town may choose to test prior to paving. Upon completion of this all shoulders should again be cleaned of excess material to allow for four inches of screened loam to be placed. Also any basins in roadway should be repaired and adjusted for new pavements, with finish height to be within ½ inch of finish pavements. Road should then be fine graded, watered and compacted once again. Then binder can be put in place using 2 inches of NHDOT ¾ inch mix. There may be roads requiring curbing on each side so accommodations must be made in advance for this. Then final adjustments to basins and shoulders should be completed prior to finish pavement overlay of 1.25 inches of NHDOT 3/8 finish pavement. Bidders must supply estimated amount of asphalt to be used for each road with bid and tally slips upon completion of work. After finish pavements are done all shoulders are to be loamed and hydro seeded with an 85% perennial seed mix and starter fertilizer included. Contractor will be responsible for an 80% growth rate before final payment is made. There will be several ditch lines and swales to reestablish on some of these roads as well, some needing reshaping and cleaning and some needing a 3 to four inch rip rap added to stabilize them. All driveways will need to be cold planed or key cut to tie in new pavements and must not have water sitting in them or running down driveways when complete. This may be done by using small swales or small bump ups to deter water away. This should be reviewed with the highway agent prior to doing work. All prospective bidders are responsible to gather correct measurements as upon opening of bids no additional monies will be allowed.

Fuel: Successful bidder shall be responsible for supplying manpower, equipment and equipment maintenance, and fuel and safety equipment as necessary to complete the terms of the contract. Contractor shall also be responsible for traffic control while on site.

SECTION IV: PAYMENT TERMS: The successful bidder will be paid within thirty (30) days of completion or via other mutually agreed upon schedule.

SECTION V – PENALTY: If, for any reason, the contractor fails to fulfill the terms of bid, he forfeits his claim to continue work with the Town.

SECTION VI – INSURANCE:

1. **WORKER’S COMPENSATION INSURANCE** - The contractor shall purchase and maintain such insurance as necessary to protect them from claims under workmen’s compensation acts, and for any claims for damages for personal injury, including death, which may arise from operations under this contract and in case any such work is sublet, the Contractor shall require the subcontractor similarly to provide like insurance for all of the latter’s employees to be engaged in such work.
2. **PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE** - The Contractor shall purchase and maintain such public liability and property damage insurance as shall protect them, any subcontractor performing work covered by this bid, and the Town from claims for damage for personal injury, including accidental death, as well as from claims for property damage, real or personal, to property owned or in the custody of private individuals, firms, or corporations, or associations and to property owned by, or in the custody of the State, which may arise from operations under this bid by themselves or any subcontractor or by anyone directly or indirectly employed by the contractor.
3. **CERTIFICATES** - The Contractor shall file certificates with the Selectmen showing that the above insurance has been purchased. The adequacy of protection shall be subject to the approval of the Board of Selectmen.

SECTION VII: REFERENCES:

This bid shall be submitted with a list of references attached for review by the Town.

SECTION VIII: NON COLLUSION CLAUSE:

“The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section the word “person” means any natural person, joint venture, partnership, corporation or other business or legal entity. Further, I certify that the items to be supplied by my firm will meet or exceed the specifications as listed in this request for bid.”

FIRM: _____ SIGNATURE: _____

_____ NAME (PRINT): _____

_____ TITLE: _____

TELEPHONE: _____ DATE: _____

BID FORM

Canterbury Road:

Total bid price for services as outlined in "Scope of Work": \$ _____

Netherwood Road:

Total bid price for services as outlined in "Scope of Work": \$ _____

Hidden Valley Road

Total bid price for services as outlined in "Scope of Work" \$ _____

Heritage Hill Road

Total bid price for services as outlined in "Scope of Work" \$ _____

Prior to submitting bids prospective contractors must meet with highway agent to review scope of work on roads and discuss any issues or to explain alternatives not mentioned in scope of work as written.

All work areas will be marked out by town personnel and can be further reviewed by contacting Jack Mc Cartney at the Windham Highway Dept. between 8 a.m. and 4 p.m. M-F, at (603) 216-5676 or his cell phone at (603) 765-5367. Thank You for Your Interest

Canterbury Road; Reclaim existing pavements, regrade and compact roadway as stated above, adjust and repair basins as needed, install binder , prep driveways for paving, complete any additional basin and shoulder work needed, and install finish pavements, loam and hydro seed shoulder areas. Length approximately 2,400 feet by 26 feet.

Netherwood Road; Same as above with attention paid to existing drainage swales. Length is approximately 1950 feet by 26 feet.

Hidden Valley Road; Also the same as above but with several cross culverts and ditch lines to be cleaned around and have rip rap added as necessary. Length is approximately 2,090feet by 22 feet. There will also be 360 feet of curbing on the lower right side starting at the basin at the intersection of Gertrude Road and going uphill from there. And there is 6-7 stumps to be removed and disposed of.

Heritage Hill Road; Same as roads above with reclaiming and paving, basin repairs or adjustments, loaming and hydro seeding of shoulders and driveway tie in as needed. This road does have curbing in place and allowances on the binder must be made to replace them and additional curbing may be added as well. Length is approximately 2400 by 26 feet.

All above roads should be reclaimed to a depth of 8 inches, graded to a 2 ½ percent crown, compacted with water to 95%, fine graded and again compacted and watered, paved with binder pavement, and then basins, shoulders and driveways prepped as needed prior to finish pavements, and then loaming and hydro seeding done to complete work.